



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	KARNATAK ARTS AND COMMERCE COLLEGE DHARWAD
Name of the head of the Institution	Dr. B. F. Chakalabbi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08362215310
Mobile no.	8762298173
Registered Email	principal@kacd.ac.in
Alternate Email	iqac@kacd.ac.in
Address	College Road, Karnatak Arts and Commerce College Dharwad
City/Town	Dharwad

State/UT	Karnataka			
Pincode	580001			
2. Institutional Status				
Affiliated / Constituent	Constituent			
Type of Institution	Co-education			
Location	Urban			
Financial Status	state			
Name of the IQAC co-ordinator/Director	Dr. I. C. Mulgund			
Phone no/Alternate Phone no.	08362215310			
Mobile no.	9535450919			
Registered Email	principal@kacd.ac.in			
Alternate Email	iqac@kacd.ac.in			
3. Website Address				
Web-link of the AQAR: (Previous Academic Year)	https://www.kacd.ac.in/IQAC			
4. Whether Academic Calendar prepared during the year	Yes			
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.kacd.ac.in/AQAR+2019-20%3A+Part+A+			
5. Accrediation Details				
Cycle	Grade	CGPA	Year of Accrediation	Validity

				Period From	Period To
2	B	2.92	2009	30-Sep-2009	29-Sep-2014
3	B	2.43	2019	28-Mar-2019	27-Mar-2024

6. Date of Establishment of IQAC

15-Dec-2004

7. Internal Quality Assurance System**Quality initiatives by IQAC during the year for promoting quality culture**

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Two-Days National Workshop on Economics from the Broader Perspective	26-Jul-2019 2	102
Awareness Programme on Plastic free camp for Environment Protection	03-Oct-2019 1	120
Two-Days National Conference on Role of LIC in Nation Building	28-Nov-2019 2	320
One Day Regional Seminar on New Paradigms Tribal Health: Issues and Challenges	20-Feb-2020 1	65

[View File](#)**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Anthropology	Welfare/Academic	Karnataka State Tribal Research Institute, Government of Karnataka, Mysuru	2020 1	200000

[View File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Training programme on life skills

2. Special lectures

3. Regional and National Seminars

4. MoUs with industries/Institutions

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action

Achivements/Outcomes

Prepared the Calendar of

All the programmes were conducted strictly as per the calendar of

Events	events.
Formation of various Study Circles	Inauguration, Various activities/Special Lectures and Valedictory.
Visits/ Interactions with Industry/field/site experts.	The students of BSW, BTA, MTA, Anthropology, BBA and B.Com (CS) have visited and interacted with Industry/field/site experts.
Awareness Programme	Various awareness programs were organised
Mentor-Mentee System	A group of 15-20 students are mentored by one Teacher. Every month the students are oriented to improve in their class and exam performance

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Council	19-Aug-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

25-Feb-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College Principal, at the beginning of the academic year, addresses the newly admitted students giving them information about the college, its ideals and the subjects taught. Karnataka College is unique in a sense because many rare subjects like Religion, Philosophy, Logic, Linguistics, Functional English, Marathi, Anthropology, Ancient History, Kannada Folk Literature, Yoga, Prakrit, Elements of Mathematics, Statistics and French are taught. Keeping in view with the present demands of Globalisation and liberalisation the college is training the youth by imparting knowledge and honing their skills for all round development of the personality of the students. The subjects are handled by teachers who are specialised in that particular subject. Maximum efficiency of the teachers is encouraged through a fair allocation of teaching hours. For this purpose, at the beginning of every academic year, a well planned time table is framed for all the courses including fixed teaching hours for theory and practicals. The time-table is executed department wise every week and the teachers maintain an individual time-table after the classes are allotted to them and engage them like-wise every week. The curriculum devised by Karnatak University is followed by the college and since the college is a constituent college of the University, the staff of the college is also involved in the drafting of the curriculum as members of BOS. The teachers largely employ the lecture method and interactive method to effectively implement the curriculum. Apart from the lecture method, teachers from B.Com, BBA, B.Com.(CS), Computer Applications, Statistics and English employ ICT method to teach the curriculum keeping in view, the demands of the syllabus. Videos and film shows are arranged from time to time for effective curriculum delivery. Special talks/lectures, interactions with people from public social and industrial fields are arranged for the students keeping in mind the contemporary relevance of the syllabus under the aegis of several departments, platforms and forums. Assessments are conducted in the form of internal tests and the feedback taken is communicated to the students. Remedial classes are held to support students who are in need of this extra mentorship. Individual assignments in the form of written work and presentations are encouraged to ensure better comprehension of the students. Students are also encouraged to interact with the resource persons to get more clarity on the concerned subjects. Through assignments and project works the students are motivated into having an in-depth knowledge of the subjects. Departments like History, Geography, Anthropology, Economics, Political Science, BTA and MTA arrange study tours for students for effective curriculum delivery. Students of BSW departments visit rural areas for field work. The students of Functional English undertake industrial visits to acquire firsthand knowledge to facilitate their curricular knowledge of how the institutions/ industries function. Apart from traditional methods, quiz as a teaching-learning method has shown positive results in some of the subjects and helped the ingraining of the curriculum. Workshops and seminars organised for students have been facilitating in the effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Hotel Management	01/06/2019
MTTM	Tourism and Travel Management	01/06/2019

[View File](#)

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

No file uploaded.

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Functional English	7
BA	Anthropology	8

BA	Criminology	20
BA	Geography	130
BSW	Social Work	7
BTTM	Tourism and Travel Management	30
BBA	Business Administration	22
BCom	Corporate Secretaryship	13
MTTM	Tourism and Travel Management	16

[View File](#)

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback provides constructive criticism and allows the institution to improve and get desired input. It helps in faculty performance and productivity as well as overall development of the Institution. The college has several formal mechanisms to obtain feedback from time to time to enhance the performance, productivity, quality and growth of the Institution. The institution collects feedback from all stakeholders like students, parents, faculty, corporate and alumni about curricular aspects every semester. Online feedback mechanism is implemented from the academic year 2019-20 in the Covid-19 pandemic situation. This mechanism is executed by preparing Google forms to extract feedback from stakeholders. Feedback from students: Feedback from students is collected at the end of every semester and analysed. Feedback from students is obtained on curriculum, teaching, teachers, facilities, support, services and overall learner centric issues. Students get an opportunity to express their views with regard to relevance, scope, application of curricula. The data is analysed by IQAC. The outcome is made available in the form of suggestions

to the authorities and teachers for perusal and needful action. Feedback from students is taken with open ended options in the prescribed form, suggestion boxes and student council meetings enabled the institution to come up with a proper analysis of the feedback. This helps in improving the neglected areas where student-teachers gap can be bridged. Feedback from faculty: Feedback from teachers on curriculum is collected at the end of every semester. This helps in teaching-learning process, improving communicative skills, sharing of innovative ideas. Individual teachers he/she is informed about the areas of improvement and their strengths. Assistance and guidance is provided in enhancing their effectiveness in teaching and other areas related to the curriculum. The faculty is encouraged to participate and organise seminars, workshops and special lectures to upgrade their skills and effectiveness. Feedback from Alumni: The Alumni association of the college is a registered body. An alumni meet is arranged annually which gives an opportunity for direct interaction and feedback. The alumni collect the feedback from the stakeholders annually about the role of the college in the development of students' personality and employability, academic excellence as well as life skills. Its analysis helps in curriculum up gradation and other developmental activities of the college. Feedback from Parents: Feedback from parents is obtained at the time of parents meet. Unstructured feedback is taken from parents during the interactions with them and also when they are contacted by the Mentors over telephone which is of great use. Their suggestions are reviewed and implemented within resources and operational constraints in the best possible way. Feedback from Employers: The feedback from employers is obtained about students' suitability for job in terms of knowledge, skill component and soft skills. Our college invites prominent personalities and leaders on various occasions. They express their views about college and curricular. The IQAC presents the feedback analysis to the Governing body for further improvement of the institution. Thus continuous feedback helps in performance and self development and overall growth of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	360	1353	451
BCom	Commerce	120	458	134
BBA	Management	40	42	37
BCom	Company Secretaryship	40	28	23
BSW	Social Work	30	32	25

Nil	Tourism	55	53	42
BSc	Hotel Management	30	7	5
Nil	Tourism	50	16	12
MCom	Commerce	60	Nil	52
MCom	Company Secretaryship	40	Nil	2

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1900	131	85	2	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
85	32	30	25	2	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Many faculty members serve as mentors for around 15-20 students. The mentee groups are created on the basis of their marks in their semester exams. The mentees groups are broadly divided into two groups – Mentees Who scored below 50 and Mentees Who scored above 80. The mentors guide the students on various issues – career, well-being, skills, higher education, scholarships, project works and placements. The mentors also guide the students in their preparation for various competitions – essay competition, debate competition, book talk, poetry recitation, speech competition, skit competition etc. They have both interpersonal and professional relationship with the students. Since our college cater to the students of diverse background mostly from rural areas the mentors are required to deal with academic, social and emotional issues. Students with special needs such as poor academic performance and learning disabilities are given suitable help. The mentors and mentees meet every fortnight on a regular basis. They collectively make an action plan which

helps the mentees in their personal growth and professional orientation. Mentors keep track of their students' progress and achievements, setting milestones and acknowledging accomplishments. They encourage students and guide them to try new techniques, expand their skills, and discuss their ideas. As an outcome of mentoring, the self confidence of students has become manifold. The leadership qualities of the students are enhanced. The mentoring system helped the students in understanding the objectives of their program and helped them fit into the particular graduate degree program, and departmental life. The attitude in meeting the challenges in life becomes remarkably positive among the mentees. The dropout rate and fail percentage has decreased to a large extent. The number of students who lack attendance has come down. Malpractice in examinations has been rooted out. Following the advice of the mentors, students go for higher studies in reputed institutions. The number of students opting for research has also significantly increased. The mentoring system helped the students to develop their skills. The students are motivated to take action to move towards their goal. It helped the students with financial constraints to receive various scholarships and rise above their financial hardships. The mentoring system helped our students to participate and win many prizes in various competitions at inter-college level and university level.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1900	85	1:22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
87	40	47	0	63

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. B. S. BHAJANTRI	Assistant Professor	National Award for Best Programme Officer
2019	Dr. Y. S. RAUT	Assistant Professor	Commandati Cardon
2019	Dr. M. B. DALAPATHI	Associate Professor	Best NSS Programmes Coordinator State award

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme	Programme	Semester/	Last date of the last semester-end/ year-end	Date of declaration of results of semester-end/ year-
-----------	-----------	-----------	----------------------------------------------	-------------------------------------------------------

Name	Code	year	examination	end examination
BA	UG ARTS	6	26/09/2020	21/10/2020
BCom	UG COMMERCE	6	19/09/2020	20/10/2020
BBA	UG Management	6	29/09/2020	26/10/2020
BCom	UG BCom CS	6	30/09/2020	26/10/2020
BSW	UG Social Work	6	26/09/2020	28/10/2020
BSW	BTA-UG Tourism	6	30/09/2020	26/10/2020
BSW	MTA-PG Tourism	4	13/10/2020	24/11/2020
MCom	PG Commerce	4	13/10/2020	24/11/2020
MCom	PG Commerce CS	4	13/10/2020	24/11/2020
MA	PG English	4	14/10/2020	09/12/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College adheres to reforms related to Continuous Internal Evaluation (CIE) established by the Karnatak University. Any reforms related to CIE are brought out by the university. The College has established Examination Committee to conduct IA's. Karnatak College being the constituent college of Karnatak University, follows all the reforms communicated to regarding internal evaluation. Every three years the syllabus is changed at the university level, wherein some minor reforms in continuous internal evaluation are made. The College holds 1st IA Test in eighth week and 2nd IA Test in twelfth week of every semester. The departments also notify the submission of Home Assignments on the notice board. Students are awarded 05 marks in IA for Assignments as per affiliated University guidelines. Faculty members are assigned IA supervision work well in advance. Semester End Examination dates of Affiliated University is also displayed on the notice. While doing the internal evaluation of the students the regularity, sincerity, involvement and innovative ideas of the students who want to improve their caliber is considered. The students are informed about the examination pattern/question paper model/minimum passing marks in each subject at the

beginning of the semester. Students are also informed through display on the notice board KUD evaluation reforms like re-totalling/ photocopying/ revaluation with specific dates and fees. Evaluated IA test papers are shown to the students. Grievances if any are addressed by the college and faculty.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As the college is constituent and affiliated College of Karnatak University it strictly adheres to the academic calendar published by the University for the Conduct of examination and other matters. An academic calendar of the college on par with Karnatak University is prepared at the beginning of each year which helps in conduct of extra-curricular activities. The adherence for the conduct of Continuous Internal Examination is monitored and organized by the college Examination committee. The institution systematically plans and organizes teaching, learning and evaluation schedules. It will be devised in different stages. On the reopening day of the academic year a Staff Common Room meeting will be convened, wherein all teachers are informed the calendar of events sent by University. Then teachers start engaging classes and take attendance of students. Further, they will be asked to give syllabus and discuss briefly about the syllabus, give a list of reference books in the first few classes. They are told to inform the students regarding internal tests, assignments, the marks meant for internal assessments and semester examination etc. With this the students will be mentally prepared for learning. All the faculties maintain work diaries that are updated daily. The head of the department reviews the work diaries regularly and it will be countersigned by the principal at the end of every month. Semester End Exam dates of Affiliated University and evaluation reforms like re totalling/photocopying/revaluation with specific dates and fees are updated on the notice board for student information.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.kacd.ac.in/AQAR+2019-2020%3A+CRITERION+II>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ARTS	BA	UG-Arts	526	469	89.16
COMMERCE	BCom	UG-Commerce	145	138	95.17

MANAGEMENT	BBA	UG-Business Administration	22	8	36.36
MANAGEMENT	BCom	UG-Corporate Secretaryship	13	13	100
SOCIAL WORK	BSW	UG-Social Work	7	7	100
MANAGEMENT	BSW	UG-Tourism Administration	29	17	58.62
COMMERCE	MCom	PG-Commerce	51	51	100
MANAGEMENT	MCom	PG-Corporate Secretaryship	2	2	100
ARTS	MA	PG-English	27	26	96.29
ARTS	MA	PG-Economics	6	6	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.kacd.ac.in/AQAR+2019-2020%3A+CRITERION+II>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
---------------------------	-------------------	------

No Data Entered/Not Applicable !!!

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Anthropology	1
Economics	3
English	1
French	2
History	2
Political Science	3
Psychology	2
Statistics	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

--	--	--

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Anthropology	1	Nil
International	Anthropology	1	Nil
National	English	3	Nil
National	Economics	1	Nil
International	Mathematics	13	Nil
International	Statistics	5	Nil
National	Political Science	6	Nil
National	Kannada	1	Nil

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Kannada	2
Economics	2

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Four new tensor products of graphs and their zagreb indices and coindices	Dr. Keerthi G. Mirajkar	Electronic Journal of Mathematical Analysis and Applications	2020	1	Karnatak Arts College Dharwad	1
Bounds for the eigen values and	Dr.	Journal of Computer and	2019	3	Karnatak	1

energy of Degree Product Adjacency Matrix of a Graph	Keerthi G. Mirajkar	Mathematical Sciences			Arts College Dharwad	
On energy and spectrum of degree product adjacency matrix for some class of graphs	Dr. Keerthi G. Mirajkar	International Journal of Applied Engineering Research	2019	6	Karnatak Arts College Dharwad	1
The line mycielskian graph of a graph	Dr. Keerthi G. Mirajkar	International Journal of Research and Analytical Reviews	2019	1	Karnatak Arts College Dharwad	0
Equienergetic line graphs of regular graphs of degree product adjacency matrix	Dr. Keerthi G. Mirajkar	Journal of Applied Science and Computations	2019	3	Karnatak Arts College Dharwad	1
Graphs Equienergetic with Their Complements	B Parvathalu	MATCH Communications in Mathematical and in Computer Chemistry	2019	4	Karnatak Arts College Dharwad	3
Optimal control analysis of deterministic and stochastic epidemic model with media awareness programs	Dr. S R Gani	An International Journal of Optimization and Control: Theories Applications (IJOCTA)	2019	1	Karnatak Arts College Dharwad	1

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicible !!!						

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	29	5	3
Presented papers	2	2	3	Nil
Resource persons	Nil	7	1	2

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
DIGITAL LITERACY	2/24 COY NCC	1	85
YOGA DAY	2/24 COY NCC	1	52
WASTE TO WEALTH	2/24 COY NCC	1	120
UPKEEP OF MONUMENTS AND PARKS	2/24 COY NCC	1	112
FOOT POLICING	2/24 COY NCC	1	140
ROAD SAFETY DISCIPLINE	2/24 COY NCC	1	109
WOMEN HEALTH AND SANITATION	2/24 COY NCC	1	73
FLOOD RELIEF RALLY	2/24 COY NCC	1	152
WORLD SUICIDE PREVENTION	2/24 COY NCC	1	86
SKILL DEVELOPMENT AWARENESS	2/24 COY NCC	1	125

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of	Award/Recognition	Awarding Bodies	Number of
---------	-------------------	-----------------	-----------

the activity			students Benefited
NSS	National Award for Best Programme Officer	Ministry of Youth Affairs and Sports, Government of India	100
NSS	National Award for Best NSS Unit for the Karnatak Arts and Commerce College Dharwad	Ministry of Youth Affairs and Sports, Government of India	100
NCC	Commandati Cardon	NCC Directorate, Karnatak and Goa States	160
NSS	Best NSS Programmes Coordinator State award	Department of Youth Empowerment and Sports, NSS Cell, Government of Karnataka	Nil

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Annual NSS Camp	Baad Village Panchayat	Rural Health, Sanitation, afforestation, Swachata Awareness Programme	27	100
Photography	Dharwad Journalists Guild	One Day Photography Workshop	1	30

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Online summer Training/Internship/Projects	Online summer Training/Internship/Projects	VOLT, Voice of India Tourism, New Delhi	10/06/2020	11/07/2020	29
Training/Internship/Projects	Training/Internship/Projects	VRL Logistics Ltd. Hubli	20/11/2019	19/12/2020	2
Training/Internship/Projects	Training/Internship/Projects	Dharwad Co-Op Milk Union	20/11/2019	19/12/2019	2
Training/Internship/Projects	Training/Internship/Projects	Chola, Bengaluru	20/11/2019	19/12/2019	1
Training/Internship/Projects	Training/Internship/Projects	Davangere Sugar Company Ltd., Davangere	20/11/2019	19/12/2019	1
Training/Internship/Projects	Training/Internship/Projects	Dalimbe Belegarar Pattina Sahakari Sangh, Kaladagi	20/11/2019	19/12/2019	1
Training/Internship/Projects	Training/Internship/Projects	Preferences of Investors towards	20/11/2019	19/12/2019	1

		Mutual Funds (Freelance)			
Training/Internship/Projects	Training/Internship/Projects	G M Sugar Energy Ltd, Sangur	20/11/2019	19/12/2019	1
Training/Internship/Projects	Training/Internship/Projects	Vijaykant Dairy Food Products Ltd, Neginhal	20/11/2019	19/12/2019	1
Training/Internship/Projects	Training/Internship/Projects	Tamir Cooperative Credit Society Ltd, Dandeli	20/11/2019	19/12/2019	1

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10	10

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e Lib	Partially	16.2	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	128485	29247423	204	33105	128689	29280528
Reference Books	44810	1221585	249	117148	45059	1338733
e-Books	3135000	5900	0	0	3135000	5900
Journals	11	17269	13	21994	24	39263
e-Journals	6000	5900	6000	5900	12000	11800
Digital Database	1	5900	0	0	1	5900

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
----------------------------	---------------------------	----------------------------------------------	------------------------------------

B Parvathalu	Mathematics	Google Blog	25/03/2013
Veerendra Yadav B M	English	Google Blog	21/04/2020

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	102	5	102	1	1	9	21	55	0
Added	0	0	0	0	0	0	0	0	0
Total	102	5	102	1	1	9	21	55	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10	10	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies for maintaining and utilising physical, academic and support facilities-laboratory, library, sports complex, classroom, etc are as follows The college has got huge campus of 62 acres of area wherein spacious ground, bank, canteen, health centre, classrooms with ICT facilities, 'Students Home' and Gymnasium with latest sophisticated digital equipments are housed. Committees-The college has formed various committees like Discipline Committee, Campus Care

Committee, Canteen Committee, Grievance Redressal Cell, Admission Committee, Scholarship Committee, Library Committee, Placement Unit, Hostel Committee (Boys Girls). These Committees look after the overall discipline and healthy conducive atmosphere in the college, which encourages the students to study. Office Staff-To facilitate the smooth functioning of the college, Office Superintendent, Assistant OS, Clerks and Peons, some on permanent basis and some on contract basis are appointed.

They look after the admission process with the help of the admission committee headed by one teacher. Office staff takes care of solving the problems of the students. Computer Lab-The computer laboratories are looked after by the technical expertise who are also the teachers of the department. An Electrician is appointed by the Karnatak University to take care of electrification and maintenance in the campus. Library-The library is looked after by the library staff, of which most of them are on contract basis. There are Two Clerks, One Senior Clerk, Two Peons and One Binder who are on permanent basis. Three Assistant Librarians, Two Assistant Binders, Five Library Assistants, Four Peons are on temporary basis. This whole staff takes care of the library as a whole. Health Center-Our college has well equipped Primary Health Centre. This Health Centre is looked after by one Physician, One Compounder and One Clerk. The Medical facilities are made available to the students and staff (Teaching and Non-Teaching) of the college, free of cost. The lab is equipped with all diagnostic facilities like urine analyzer, blood testing, sugar testing etc. Bank-The college has fully computerised branch of the Syndicate Bank in the campus including ATM facility. All members of the staff can avail all banking facilities at this branch, including educational loan, housing and other loans. This bank takes care of collecting the admission fee. To avoid rush and inconvenience in paying the fees two separate counters are opened during the rush hours. Gymkhana- Gymkhana is looked after by one Physical Director, 1 clerk, a attender. There are 12 different Gymkhana Departments covering indoor and outdoor games and extracurricular cultural activities. The office staff takes care of maintaining the ground and training the students for various sports events. This department is assisted by the selected secretaries. Canteen-The college has well maintained canteen in its premises which is open on all working days. It has a separate seating facility for staff, girls and boys. A variety of refreshment is available and the menu changes on a daily basis. The food is supplied at subsidised rates as per the university norms. The canteen takes care to maintain adequate hygiene in and around the canteen.

<https://www.kacd.ac.in/AQAR+2019-2020%3A+CRITERION+IV>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Government Social Welfare Scholarship	410	1129291
b)International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling	16	47	16	31

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students	Name of organizations	Number of students	Number of students

visited	participated	placed	visited	participated	placed
No Data Entered/Not Applicable !!!					

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	44	BA	ARTS	Karnatak University	MA
2020	8	BSW	SOCIAL WORK	Panchayat Raj University Gadag, Akkamahadevi Women's University Vijayapura, Magalore University Mangalore	MSW
2020	3	BBA	Business Administration	Dayanand Sagar College of Arts and Commerce, Karnatak Law College	MBA and Other Course
2020	2	BCom (CS)	Management Studies	ICSI	CS Executive Programme, CAI IPCC
2020	7	BTA	Tourism Administration	Travel and Tourism Hyderabad, IITM Noida, MTM Karnatak College Dharwad, Oxford Bangalore, LEEDS United Kingdom	MBA, MTTM

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	8
SLET	3
Any Other	5

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Karnatak University Inter-Collegiate I Zone Mens Crickets: II Place	National	1	Nil	Nil	Team
2020	Karnatak University Inter-Collegiate Inter Zonal Mens Crickets: II Place	National	1	Nil	Nil	Team
2020	University Blue: Kho-Kho Women	National	1	Nil	Nil	Madhurakshi C. Halageri
2020	University Blue: Cross-Country Men	National	1	Nil	Nil	Vikyath J. Gowda
2020	University Blue: Hockey Men	National	1	Nil	Nil	Kumarswami K., Varun S.S.
2020	University Blue: Tennis Men	National	1	Nil	Nil	Samarth Thite
2020	University Blue: Basket Ball Men	National	1	Nil	Nil	Adity Patil, Tejas S. Pujar
2020	University Blue: Basket Ball Women	National	1	Nil	Nil	Aparanji P.Purohit, Channamma C.Patil, Aishwarya N. Munnoli
2020	University Blue: Net-Ball Men	National	1	Nil	Nil	Krishna N.Baddi, Shubham S.Vakkund
2020	University Blue: Taekwondo Men	National	1	Nil	Nil	Sachin Komar

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is network of bodies wherein student representation is given due priority. Normally students are nominated to these bodies on the basis of merit and proficiency in the concerned field. The College Gymkhana which takes care of the extra-curricular activities of students has 12 different departments such as Debate and Wallpaper, Miscellany, Sports, Indian Games, Reading room, Youth festival. Each department will have a Teacher as its Chairman and a student representative as its Secretaries selected on the basis of proficiency in that field. General Secretaryship of the college is shared by a boy and a girl who are topper to the college. All student secretaries participate in Gymkhana meetings conducted under the directions of the President of the Gymkhana. The Principal is the President. Miscellany (College Magazine) provides platform to the students to show their skills in writing. The Sports Department conducts Cricket, Foot ball, Hockey, Indoor games and Indian Games like Kabbaddi, Kho-Kho etc. The students in the Sports Department get an opportunity to represent the college as University Blues. Similarly, students are given due representation in all departments, Study Circles and Associations. From each class, one boy and a girl representative will be nominated on the basis of merit to these Study Circles. They will be given full responsibility of organizing the activities of the study circles throughout the year, such as inviting guests, conducting the seminars and arranging functions and exhibitions etc. in consultation with the Chairman. Almost all NSS programs and camps in villages are organized by students. In NCC the responsibility is shared by Sergeants, Jr. Under Officers, Sr. Under Officers. They help in conducting B C Certificate Examinations wherein large number of students from the other colleges attend. These NCC cadets also take up the responsibility during the Annual Training Camps and Leadership Camps organised by the college. The YRC volunteers help when the Blood Donation Camps and Blood Checking Camps are arranged in the college. The college has Ladies Association which is functioning for the girl students which conducts various activities to stabilise and empower the lady students. The Grievances cell is working to solve the problems of girl students and lady staff. The students' Creative Response forum is functioning to bring out the inbuilt qualities of the students. The Karnataka Sangha is working for the improvement of the Linguistic skills among the students. The Youth festival committee encourages the students to participate in various Cultural programs at University level and Regional level. In the hostels, secretaries are nominated to various committees, different wings are made to make the functioning easy and give scope to as many number of students. The various programs and functions will be organised by these student representatives. Thus the students share responsibilities on various platforms/forums and become part of administration. By the time they complete their degree they

will emerge as responsible citizens, with lot of social commitment and values. Thus, students become part and parcel of the academic and administrative bodies/committees of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association has been registered in the year 2005-2006. The Registration number 219/2005-06. The Alumni association follows the by-laws and has its own governing body and executive committee. The Executive committee is composed of President, Vice-President, Chairperson, Secretary, Two Joint-secretaries, One Treasurers and Thirteen members and Two Ex-Officio Principal, Karnatak Arts and Commerce College and Karnatak Science College, Dharwad. The institute has Alumni who are highly active and work for the well being of the society and institution. The Alumni association has a total of 292 members. These Alumni through their work and services are viewed as investors and stakeholders to build empowered relationships. The college is immensely proud of large number of graduates and Post graduates from all around and feel privileged that their support, guidance and generosity has been helping the college to achieve its ambition as centre of learning and research. The Alumni association has a tradition of felicitating every year passed out meritorious students, rank holders and toppers at B.A, B.Com, B.Sc, BBA, B.Com (CS), B.Sc (CS), B.Music, BTA, and BSW with cash prizes in honour of Dr. C. S. Kaddipudi and Shrimati Vidya Nilekani Acharya. It also has a tradition of identifying a distinguished alumnus and invite for a special function every year where he/she is honoured and felicitated. The Alumni Association through its activities serves as a helping support for the institution and the society at large.

5.4.2 – No. of enrolled Alumni:

292

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

In 2019, the previous Executive body of the Alumni Association was dissolved and new body was elected. The President was Dr. Veena Santeshwar, Vice-President was Dr. Harsha Dambal, Chairperson was Mr. R. L. Jadar, Secretary was Dr. Sukanya Jalihal, Joint Secretaries were Dr. N. R. Balakai and Dr, M.K,V. Lamani and Treasurer was Dr. R. N. Kenchappanavar and Exexecutive members. The Alumni Association meets every year to conduct the AGM (Annual General Meeting) with the Executive body and alumni members. On February 29th 2019 Alumni Association meeting was conducted at the

Farron Hall in the college. The Guest on the occasion was Shri. Govinda Reddy (KAS) and all the Executive committee members were present. In the meeting the annual report and audit report were presented by the secretary and the treasurer respectively and approved in the meeting. Decisions to strength the association in several ways were undertaken in the meeting. The meet ended on a pleasant note for implementing future welfare measures to support the institution.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College follows the policy of decentralization and participative management at all levels for the smooth functioning of the college activities. The Governing Council delegates all the academic and non-academic and administrative decisions based on plans and policies to the college Principal. Under the supervision of the Principal, administrative office, central library and all the UG and PG departments function. Postgraduate departments are managed by the respective coordinators who can take the decisions for the day-to-day administration and same will be informed to the Principal. Through participative management, the faculty members are involved in various decision making bodies of the college. The Principal, being assisted by the senior most faculty and the HODs, in the beginning of the academic year, forms various committees for the institutional activities. From time-to-time, the Principal conducts curricular and co-curricular meetings with the concerned HODs or Co-coordinators and the outcomes of such meetings will be passed on to the faculty through the HODs for implementation. Further, common room meeting is convened four times in a year in which the academic and other activities are discussed. At the departmental meetings, the heads will discuss various issues pertaining academic activities to be carried out. Staff members are given responsibility to chair a committee and are also a member in one or the other committees to contribute to the smooth and efficient administration of the college. The college administration has been decentralized by forming various sub-committees and cells such as placement cell, and career and counseling cell, grievance and redressal cell, NCC, NSS, YRC, Ladies association, Disciplinary committee. The teachers also work as NSS, NCC, Youth Red Cross Programme Officers, as Students welfare Officer, as Chairpersons of Departmental Study-Circles, Sports and Cultural Committees (Youth Festival), as Wardens of Girls and Boys Hostels, as members on advisory boards of several committees, as Supervisors of university examinations, as Coordinators of Central Valuation work etc. The institute promotes a culture of participative management by involving staff and students in various activities. The college Gymkhana includes several committees and departments like Wall paper and Debate, Library/Reading room which are taken care of by certain faculty as the chairperson. The platforms like Creative Response Students Forum and Bhavasangama inspire and encourage students to bring out their literary talent as well

as shape their personality. The college promotes a culture of participative management by involving staff and students in various activities. Students are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities in the departments and the Gymkhana. Teachers are given authority to conduct industrial tours and to have tie-up with industry experts and appointed as coordinator and convener for organizing seminars/workshops/conferences. College non-teaching staff also is a most active unit in supporting and extending a hand in carrying out the activities of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Ours is a constituent college of Karnatak University, Dharwad. Hence, curriculum development is the prerogative of the affiliated University. The syllabus framed by concerned BOS is implemented by the college. However, Department of BTA and MTA frames its own syllabus. In addition, more than 18 teachers are in BOS and more than 24 teachers are in BOE who contribute in university curriculum development. Thus, our college is indirectly playing an instrumental role in drafting of the Karnatak University's undergraduate programmes' syllabus. The IQAC of the college periodically undertakes and analyze the stakeholders' (the teachers and students) feedback on the existing curriculum.
Teaching and Learning	The College has systematic academic planning and majority of teachers use learning aids, PPT, Slides, Maps and Models. ICT is used for effective curriculum delivery. The mentor-mentee list helps in identifying slow learners and catering to their needs. Faculty and students are encouraged to organize and participate in seminars, workshops and co-curricular activities. Faculty and students are encouraged to present papers in seminars and conferences. Students participate in quiz, debate, class seminars and also undertake field survey as well projects to gain empirical knowledge and to benefit the project report.
Examination and Evaluation	The College follows Karnatak University, Dharwad guidelines for internal assessment. The Examination planner is prepared in line with the academic calendar. The first internal test is conducted eight weeks after the odd semester begins and the second internal test is conducted after twelve weeks. The concerned subject

	<p>teachers assign the assignments. The two tests are conducted for 20 marks each, the assignment is for 10 marks. After assessment consolidated marks are displayed for the students. In case of semester end theory papers exam, evaluation is carried out by the Karnatak University where the faculty is invited for the same.</p>
<p>Research and Development</p>	<p>The College is a constituent college of Karnatak University, Dharwad so the faculty is provided with various opportunities to pursue research activities through Faculty Development programme like Orientation, Refresher Course, etc. Financial support is also extended to the faculty to attend and present papers in conferences, seminars symposiums and workshops. Faculty is encouraged to submit major and minor research project proposals to UGC and undertake the same. E-Journals, research facilitator software, free internet are available in the V.K. Gokak Library for research purpose. Faculty can publish their research papers in Vidhyarti Bharati Journal published by Prasaraanga Karnatak University, Dharwad.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The V.K. Gokak houses 1,28,485 text books and 44,810 reference books. The Library resources are augmented every year with latest editions and titles at the library with suggestions from the faculty of the respective departments and students. It has a 24x7 Reading Hall, apart from browsing and photocopies facility. Computers with Wi-fi free zone facility are made available in the library. Book exhibition is held in the library to create awareness among the students about the latest arrivals and quality reference. Library provides access to e-resources, OPAC and book bank. Braille software and books are provided for visually challenged students.</p>
<p>Human Resource Management</p>	<p>The College provides the best working environment with sustained support in career progression for the faculty. As per the UGC regulations the faculty is appointed. The Participation in conferences, seminars, workshops, refresher course, orientation course, short term course, FDPs is encouraged. The self appraisal system is adopted. The faculty is encouraged to take part in research activities and publish their books, chapters and articles. The IQAC periodically conducts teachers' evaluation by the students and analyses their performance. The teachers whose performance is unsatisfactory are informed to improve their performance in the coming years. Thus, based on feedback corrective measures are adopted.</p>
<p>Industry Interaction / Collaboration</p>	<p>The college curriculum provides opportunities for students to interact with Industry in all courses. Collaboration and MOUs with industries, hotels and other noted institutions help students to undertake field study/ internship/ training programmes. The Department of Master of Tourism and BBA/Bcom (CS) have MOU with Hotels and industries to help students gain practical knowledge and also cater to</p>

	<p>research needs. It also helps to organize seminars, workshops and value added courses. Industry experts are invited to interact with the students to enrich and update and hone their skills.</p>
Admission of Students	<p>The College advertises admission notification in the newspapers and on the website. The admission process is carried out by the admission committee. The committee constitutes the college faculty members and representatives of ST, SC and Category I from the Karnatak University. The applications are scrutinised and admission is purely on merit basis cum reservation policy of the Government of Karnataka and Karnatak University, Dharwad. The first provisional list of students selected for admission and is followed by second list and if necessary third list. Fees concession is given for students participating in sports, cultural, academic, NCC etc activities.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<p>The College advertises admission notification in the newspapers as well as on the college website. The admission process is carried out by the admission committee. The committee constitutes the college faculty members and representatives of ST, SC and Category I from the Karnatak University. The applications are scrutinised and admission is purely on merit cum reservation basis adhering to the rules of the Government of Karnataka and Karnatak University, Dharwad. The first provisional list of students selected for admission and is followed by second list and if necessary third list which is displayed on the website. The institution provides a constant support and assistance to the student community, wherein online tools are used to keep the officers and faculty in touch with the students, in order to inform them about the various events/ circulars/ notices, from time to time. Teaching faculty members have created WhatsApp groups (of students) to post updates and to provide new links and resources related to academic growth as well as necessary and/ urgent official documents/ notices.</p>
Examination	<p>Semester system with continuous Internal Assessment (CIA) is followed. The College follows Karnatak University, Dharwad guidelines for internal assessment. The Examination planner is prepared in line with the academic calendar. The first internal test is conducted eight weeks after the odd semester begins and the second internal test is conducted after twelve weeks. The concerned subject teachers assign the assignments. The two tests are conducted for 20 marks each the assignment is for 10 marks. After assessment consolidated marks are uploaded on the university website.</p>

	Semester end results are declared online. Notices related to the examinations are posted and updated on priority bases. The Chief Examination Officer and the committee in college ensure transparency and quicker method of conducting exams.
Planning and Development	The College being a constituent college of Karnatak University many administration, development and marketing related plans are carried out by the University. The college conducts the meetings with the governing body and staff, non-teaching staff where issues pertaining to planning and development of the institution takes place. The college website provides ample information about admission, programmes and courses offered, campus etc. Academic calendar is prepared in tune with the affiliated university academic calendar. Internet connectivity is extended to all departments and individual rooms of faculty, administrative offices, library, etc. or for smooth functioning.
Finance and Accounts	Systematic process for purchase of any items is executed in the institution. Finance and accounts are well monitored by the University of the JSS institution. 3. The finance and accounts are audited by the internal as well as external auditors appointed by the university and the government.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Jagadeesh Kivudanavar	Three Day International Conference on Religious Tourism in South East Asia, Indira Gandhi National Tribal University, Amarakantak, Madhya Pradesh	Nil	20400
2020	B Parvathalu	Nil	International Association of Engineers	0
2020	Dr. Keerthi G Mirajkar	Nil	bharath Ganit Vignan parishad, New Delhi	3000

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	10/12/2019	16/12/2019	7
Refresher Course	1	01/08/2019	14/08/2019	21
FDP	1	08/07/2020	14/07/2020	7
FDP	2	18/02/2020	29/02/2020	12
STC	1	10/12/2019	16/12/2019	7
Latex Training programme	1	19/04/2020	03/05/2020	15

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
44	54	18	41

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Health care facilities are provided to teaching staff and dependants. A well qualified doctor, nurse and medical assistant are providing these services in a	1. Health care facilities are provided to teaching staff and dependants. A well qualified doctor, nurse and medical assistant are providing these services in a	1. Scholarship for Students.

well equipped health centre. In addition to this, many specialist doctors visit the health centre on fixed days of a month. 2. Medical reimbursement facility is also provided to the needy members of the staff. 3. Spectacle allowances are made available every year. 4. Medical advance is given to the needy staff. 5. Karnatak University has recognised some hospitals where the emergency medical cases can be referred and treatment can be taken. 6. Quarter's facilities are available on the college campus and in the university campus for both teaching and non-teaching staff. 7. Employees are sanctioned interest free festival advance, sterilization increment, loan facilities to purchase vehicles, home travel facility and medical advance facilities. 8. Karnatak University Employees Co-operative Credit Society gives loan to the teaching and non-teaching faculty upto Rs.6,00,000/with reasonable rate of interest. 9. Leave facility is made available wherein Casual Leave, Earned Leave, Medical Leave, Maternity Paternity Leave is sanctioned. 10. Child Care Centre is in the university for the benefit of the college teachers and office staff. 11. Insurance facility (GSILS) is made available to both the staff members. 12. The faculties are deputed to attend conferences, Seminars, Symposia, Workshops with the financial assistance once in a year. 13. Newly appointed faculty are deputed to Faculty Improvement Program like orientation programme, refresher courses, FDP to achieve academic excellence

well equipped health centre. In addition to this, many specialist doctors visit the health centre on fixed days of a month. 2. Medical reimbursement facility is also provided to the needy members of the staff. 3. Spectacle allowances are made available every year. 4. Medical advance is given to the needy staff. 5. Karnatak University has recognized some hospitals where the emergency medical cases can be referred and treatment can be taken. 6. Quarter's facilities are available on the college campus and in the university campus for both teaching and non-teaching staff. 7. Employees are sanctioned interest free festival advance, sterilization increment, loan facilities to purchase vehicles, home travel facility and medical advance facilities. 8. Karnatak University Employees Co-operative Credit Society gives loan to the teaching and non-teaching faculty upto Rs.6,00,000/with reasonable rate of interest. 9. Leave facility is made available wherein Casual Leave, Earned Leave, Medical Leave, Maternity Paternity Leave is sanctioned. 10. Child Care Centre is in the university for the benefit of the college teachers and office staff. 11. Insurance facility (GSILS) is made available to both the staff members. 12. The faculties are deputed to attend conferences, Seminars, Symposia, Workshops with the financial assistance once in a year. 13. Newly appointed faculty are deputed to Faculty Improvement Program like orientation programme, refresher courses, FDP to achieve academic excellence and teaching in the

2. Hostel Facilities
3. Subsidised students bus and train pass.
4. Tuition fee is waived for SC/ST Students.
Canteen facilities are provided at Subsidised
5. Medical Aid by College Health Centre and University Health Centre

and teaching in the respective subjects. 14. Faculties are encouraged to apply for major and minor research projects financed by the University Grant Commission and various other funding agencies. 15. Individual rooms are provided all the teachers to carry on their academic and research work. 16. Staff members are encouraged to undertake research under. 17. Compensation basis job is given to the surviving family of the deceased staff member.

respective subjects. 14. Faculties are encouraged to apply for major and minor research projects financed by the University Grant Commission and various other funding agencies. 15. Individual rooms are provided all the teachers to carry on their academic and research work. 16. Non-teaching staff members are also deputed to the training courses organized by the university. 17. Compensation basis job is given to the surviving family of the deceased staff member.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly Response: Ours is a Constituent College of Karnatak University Dharwad. We manage financial resources in two ways. One from the university, the annual budget is fixed for the maintenance of infrastructural facilities, and support services in the college. The other one is the PD i.e. Principal Deposit Account (PD Account) From this account certain amount is spent seeking permission from the university authorities as and when required. The consolidated audit for the amount sanctioned by the university is done with the entire amount spent by the university on its various branches, schools, departments and P.G. Centres. Hence, the audit report is available only at the university office. The amount spent by the college from the PD Account and the Gymkhana departments is audited by the Karnatak Arts College from the Governmen Auditors. The auditing of the UGC grants is done by paying the necessary fees to the authorised auditors. The college auditing will be done by the government auditors and hence the fees are not paid to them. In case of the audit objections raised, the concerned teachers are informed to clear the doubts or rectify the mistakes if any. This is the practice in our college for last many years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Cinema Star-Punith Rajkumar	200000	To institute gold medal in the memory of his Late Father Dr. Rajkumar

[View File](#)

6.4.3 – Total corpus fund generated

310000**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Experts From Karnatak University, Dharwad	Yes	IQAC
Administrative	Yes	External Experts From Karnatak University, Dharwad	Yes	Registrar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular Parent-Teacher meetings are organised. 2. Regular feedback is collected from the Parents. 3. Information regarding academic progress of their wards is provided by respective departments.

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. To encourage faculty members to undertake research activities. 2. To improve the ICT facilities in Teaching and Learning Process. 3. To conduct quality enhancing programmes. 4. To update the Library resources. 5. To improvise the Campus infrastructure and making student friendly.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting	Duration From	Duration To	Number of participants
------	------------------------------------	--------------------	---------------	-------------	------------------------

		IQAC			
2019	Two-Days National Workshop on Economics from the Broader Perspective	26/07/2019	26/07/2019	27/07/2019	102
2019	Awareness Programme on Plastic free camp for Environment Protection	03/10/2019	03/10/2019	03/10/2019	120
2019	Two-Days National Conference on Role of LIC in Nation Building	28/11/2019	28/11/2019	29/11/2019	320
2020	One Day Regional Seminar on New Paradigms Tribal Health: Issues and Challenges	20/02/2020	20/02/2020	20/02/2020	65

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Rights: Awareness Practice MahilaHakkugalu : ArivuAcharne	03/03/2020	03/03/2020	40	10
Awareness programme on Health and Hygiene	07/02/2020	07/02/2020	150	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Energy Conservation The energy/power requirement of the college is met through the use of energy conservation appliances. Solar panels are installed in the campus to supply hot water to girls hostel as an alternate source of energy and to save electricity. The use of CFL bulbs and LED lamps are used in classrooms, departments, offices, auditorium and hostels. The college has an electrical maintenance technician to look after the maintenance of switches, wiring, electrical equipments, lights and fans etc on the campus. Regular checkup of these electrical usages is carried out by the electrician. Use of Air conditioners is only at essential places. Environmental consciousness In the college it is encouraged to plant trees on Environmental Day and Vanamohtsava Day on the campus. The college keeps a practice of cleaning the roads in the campus and sees to it

that the institution looks clean and hygienic. Students are encouraged to keep the campus plastic free. Waste collected in the college from several departments, offices and washrooms, and canteen as well is disposed of in a systematic way. There are three pits of 6x10 size dug for managing solid wastes. Dustbins made up of cement are fixed at several places in the campus for solid waste. College canteen and wash rooms generate wet solid waste. The e-waste generated in the college is sent to the Karnatak University which is further disposed in a proper way. As the campus is eco-friendly, efforts are made to maintain it. Rain water harvesting pits have been dug with the help of NSS and NCC volunteers. These pits help increase water level of the bore-well which supplies water to boys' hostel and college buildings. Awareness Several awareness programmes were conducted to make the students of the environmental waste, types and their harmful effects. To make the students aware of the waste recycling system, the college NCC unit has conducted a programme on waste recycling titled 'Waste to Wealth' on 29-09-2019. The college NCC unit has conducted another awareness programme on 'Disposal of e-waste on 12-02-2020. An awareness programme on Health and Sanitation was conducted on 07-02-2020 by Youth Red Cross unit in collaboration with Kaveri girls' hostel.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	16
Ramp/Rails	Yes	16
Braille Software/facilities	Yes	16
Scribes for examination	Yes	16
Rest Rooms	Yes	16
Special skill development for differently abled students	Yes	16
Provision for lift	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	21/01/2020	1	Role of youth in combating Covid-19	Youth in society	50

2020	1	1	28/01/2021	1	Remedies for the Problems of Pubescent girls	Pubescent girls of Sharada School	120
2020	1	1	23/03/2020	1	Awareness Programme of Childrens' Right	Children of KE Board's School	150

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values Professional Ethics	17/06/2019	Human values are closely related with human life. No human life is possible without values. Human values are those universal concepts, drivers of action which are found in all cultures, all societies, and all times and in all places where human beings eke out their lives. Human values are a set of consistent behaviours and measures that guide human beings in doing what is right and acceptable by the society. They attract dignity, respect and appropriateness among people. Professional ethics is concerned with the standards and moral conduct that govern the profession and its members. More specifically, professional ethics examines issues, problems, and the social responsibility of the profession itself and individual practitioners. Professional ethics assesses the moral dimension of human activity in the classic occupations. To put it differently, Professional ethics are standards set by professional organizations for the behaviour and values of people working within a specific field. Codes of professional ethics are established in order to provide guidance to professionals. Codes of professional ethics help the stakeholders of an organisation about the desirable and undesirable acts related to the profession.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	Nil	75

World Population Day	07/11/2019	Nil	55
Kargil Divas	25/07/2019	Nil	80
Independence Day	15/08/2019	Nil	120
NSS Day Celebration	24/09/2019	Nil	100
NSS Camp at Paat Village	19/10/2019	25/10/2019	100
NSS Annual Camp	03/03/2020	09/03/2020	100
Gandhi Jayanti	02/10/2020	Nil	70
Lal Bahadur Shastri Day	02/10/2020	Nil	70
Kannada Rajyotsava	01/11/2020	Nil	62

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college tries to make best use of natural resources like 1. Solar panels are set for hot water in hostels for students and use of LED bulbs in the campus. 2. The e-waste is disposed of through proper channel. 3. Students and faculty are encouraged to keep the campus plastic free and the NSS unit volunteers regularly strive to keep the campus clean and maintain hygiene. Swachata Pakwada programme- Awareness Rally is carried out on the campus and outside the campus. 4. To maintain green campus, gardens are well maintained with rare species of trees. Plantation of saplings is carried out on Environmental Day and Vana Mahotstava Day. 5. Rain water is harvested in pits dug on the campus to increase the water level of the bore-well which supplies water to Hostels and college buildings.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices 1 Title: Catering to Differently Abled Students The Context: Providing comprehensive assistance and organisational support to students is a challenging task. To assess the actual requirements of the students' fraternity we have went through the feedback of past students. Students of disadvantaged sections constitute heterogeneous group. Physically challenged students, specifically, with low vision need a Braille library and scribe to write their answer papers. Objectives: • To provide maximum comfort to differently abled students for academic excellence • To develop values of self help, human dignity and spirit of competition. Practice: To help blind students and give platform to them our college has evolved AASARA, an enabling

committee purely dedicated to the welfare of 'differently-abled' (divyangjan) students. Three ramps have been created, one in the Commerce building, another in Management department and one in the central library. Further, in the library a separate section has been created for the benefit of blind students with three computers and Braille books. Evidence of Success: The evidence of success is noticed in the students' feedback of the college and their graduating successfully from the college. Problems Encountered and Resources Required: The blind students generally approach 'Sadhana' – An NGO dedicated to the welfare of blind students. They bring their general text books into Braille format and supply them. The majority of blind students fail to get Braille books in time and access to computers. Hence, considering all these grievances the college has established a separate section for their benefit. Best Practices 2 Title: Inviting Alumni for College Programmes The Context A huge number of boys and girls come from poor Socio-economic background to study at the college. Some came from backward districts like Raichur, Koppala, Kalburgi. Hence, the college has resolved to give proper motivation, guidance and encouragement to students for their overall development related to academia and future prospects in all respects.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.kacd.ac.in/AQAR+2019-2020%3A+CRITERION+VII>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To make Karnatak Arts and Commerce College a centre for excellence in higher education, the College has evolved an organizational structure. The college strives hard to make the college atmosphere conducive for the students in the academic and extra-curricular fields. The students who come to the college, a majority of them are from rural area and economically weaker sections of society. But they come with dreams in their hearts and hopes in their minds. When they pass out from the college, they would have turned into globally competitive, positive, self reliant citizens of the nation. The college has got 22 departments with 35 subjects which is a distinctive feature of the college. These departments include number of Indian languages, foreign languages (French) and social sciences. This gives wide scope to the students to select subject of their choice and reach highest place in their field. Other than academic activities, there are 12 Gymkhana departments comprising of co-curricular and extra-curricular activities. Sports activities foster the athletic values and co-curricular activities foster intellectual, logical and oratory skills. There are as many study circles as the number of departments. These study circles provide them platforms to express and exhibit the talents of students, in the competitive world. Apart from these study circles, two important platforms namely Ladies Association and Creative Response Students Forum provide number of opportunities to inculcate the creative, competitive and globally accepted values. Considering the current job market scenario and

competitive world, variety of like B.Com(CS), BSW, BTA, BTTM, BS.C(HM), MTA MTTM, and courses like Mass Communication and Journalism are designed and introduced. Hundred percent placement is assured in the MTA department. These students either join the jobs or they development themselves as promising entrepreneurs in tourism sector. Many of them start their own business. The teachers of our college guide students in preparing for competitive examination and arrange interaction and special talks with eminent personalities. Another important feature of our college is the practice of publishing KCD Samachar, a bulletin entirely looked after by the students of the Department of Journalism under the guidance of their teacher. The college encourages frequently the students to participate in the inter-collegiate competitions conducted by the other colleges. This makes them bold, confident, self-reliant and competitive with positive attitude towards life. Students have secured prizes in quiz competitions, debates and other events in the academic year 2019-2020 organized by external agencies. Students have shown outstanding performance in sports tournaments in the year 2019-2020. An achievement to be proud of is that the college every year bags ranks in the University final year results. In 2019-2020, College got 06 ranks out of 10 ranks at the B.A examination conducted by Karnatak University, Dharwad. Another out-standing achievement is of gold medals received by students in B.A final examination. In 2019-2020 students from six departments received gold medals and cash prizes from Karnatak University for highest scores in the respective subjects namely Anthropology (01), Philosophy (01), Goegraphy (01), History (01) and English(02).

Provide the weblink of the institution

<https://www.kacd.ac.in/AQAR+2019-2020%3A+CRITERION+VII>

8.Future Plans of Actions for Next Academic Year

The following are the Future Plan of Actions for Next Academic Year

- E-governance for quality initiatives of academic and administrative concerns, to keep continuous records of student progression to higher education/employment and to promote paperless administrative culture, institutional email ids will be provided to all faculty members for internal communication.
- To increase the number of ICT enabled classrooms.
- To complete digitization of the college library which was planned earlier.
- To upgrade the existing computer laboratories and purchased PAS (Personal Address System) new equipments.
- To initiate and encourage teachers to be more focused towards quality teaching, learning and evaluation. To encourage teachers to publish papers in Scopus journal as per UGC guidelines.
- To encourage the students to take up empirical studies.
- Students and staff are showing more inclination towards e-learning.
- IQAC plans to organize National/International level Webinars/Seminars/Conferences/Workshops on special topics from each department to promote quality improvement in teaching, learning and research.
- To introduce certificate/value added courses.
- To organize programmes on all round development of students' personality and more extension related and co curricular and extracurricular activities.

Renovation and improvement of college infrastructure and Maintenance of eco-friendly, green and clean environment campus. • In proportion to the strength of the students, washrooms for girls students to be increased and drinking water facility to be enhanced.