

Karnatak University's
KARNATAK ARTS COLLEGE
DHARWAD



HANDBOOK
ON
HUMAN VALUES, PROFESSIONAL ETHICS
AND
CODE OF CONDUCT FOR
TEACHERS AND SUPPORT STAFF

2017-18

VISION

- + To make our college a Centre of Excellence in Higher Education by imparting knowledge through which young men and women will learn to be globally competitive, athletic, self-reliant and responsible citizens.*

MISSION

- + To keep our staff and students abreast with the latest development in the field of knowledge.*
- + To equip our faculty with the latest skills and techniques of teaching to ensure adaptability and compatibility.*
- + To encourage community oriented research and consultancy.*
- + To boost the morale of the society through value-based education.*
- + To ensure nobility and prosperity of the nation through curricular and extra-curricular activities.*
- + To achieve excellence through dedication, commitment and accountability.*
- + To provide the best institutional framework and modernise the infrastructural facilities.*

OBEJCTIVES

- + To provide quality education at a minimum cost so as to ensure social justice.**
- + To impart value-based education.**
- + To conduct academic programmes relevant to the socio-economic needs of the nation.**
- + To impart professional skills through innovative training programmes.**
- + To provide adequate encouragement to undertake research.**
- + To encourage teachers to participate in faculty development programmes.**
- + To establish linkage with other institutions and research organisation to promote teaching and research.**
- + To further strengthen the college Gymkhana with modern equipments to promote sports and cultural activities.**
- + To conduct Entrepreneurship Development Programmes to encourage self-employment among the students.**

CODE OF CONDUCT FOR TEACHERS

Each and every professional community with the passage of time evolves professional code of conduct. It has many purposes and it acts as a guiding compass to teachers and motivates them to uphold, honour and dignity of teaching profession. The Karnatak Arts College has evolved a code of conduct for its teaching fraternity which is as follows :

- ✚ Should strive hard to uphold the reputation and standing of the teaching profession.
- ✚ Should be fair, caring and committed in the best interest of the students entrusted to their care.
- ✚ Should acknowledge and respect the uniqueness, individuality, diversity and specific needs of students and should think of promoting their wholistic development.
- ✚ Should struggle in creating a spirit of self-help, sacrifice, patriotism, equality, liberty, fraternity and co-operation.
- ✚ Should seek to develop positive and harmonious relationship with colleagues, university authorities, students, parents and all the stakeholders.
- ✚ Should promote a spirit of tolerance and mutual trust.
- ✚ Should work within the framework of relevant legislation and regulations of the university. Further they should not approach the court of law bypassing the immediate university authorities.
- ✚ Have to work strictly in accordance with the policies, procedures and guidelines given by the state and central government and the policies of university.
- ✚ Should not access/download the inappropriate materials from the internet / Wi-Fi facility granted to them by the institution.
- ✚ Should promote all round development of students.
- ✚ Should try to evolve a new methodology appropriate for teaching, learning and evaluation.
- ✚ Should be fair, just, impartial while carrying out evaluation.
- ✚ Should not engage in private tuitions or in any other activities that prevents him/her in executing duties to the college.

CODE OF CONDUCT FOR SUPPORT STAFF

- ✚ Should make use of office timings productively and efficiently.
- ✚ Should work with utmost co-operation while dispensing their duties.
- ✚ Should maintain confidentiality in office matters.
- ✚ Must update their working knowledge to work efficiently.
- ✚ Should be able to solve problems within their capacity.
- ✚ Should inform well in advance about their non-availability to the office.
- ✚ Should show enthusiasm in the work assigned to them.
- ✚ Should be accessible to the students during office hours.
- ✚ Should behave decently and dignified manner with staff and the students.

ATTRIBUTES FACILITATED BY THE INSTITUTION FOR THE STUDENTS

Apart from the regular college facilities :

- ✚ The college Alumni Association arranges for special talks inviting renowned guests and encourages the students to get inspired by them.
- ✚ Karnatak Arts College gymkhana provides opportunities to the students to witness to famous artists, literary personalities, educationists, successful entrepreneurs and sports persons by inviting and honouring them.
- ✚ Students are honoured with cash prizes and medals during the rank holders felicitation function every year.
- ✚ Special care is taken of the students belonging to disadvantaged sections.
- ✚ Sports students are given their diet money and are exempted from the tuition fees. Their fees are paid by the teachers.
- ✚ The participants at the National Level Sports are given free hostel facilities.
- ✚ The college bears the expenses of the students who represent the college in Inter-Collegiate, Inter-District & Inter-State Activities by paying them TA/DA.